

PROGRAMMES

September 2014 - June 2015

Education, Training & Employability Programme



MONDAY

Sage Accounts Level 1
OCR 15 Weeks
12:30pm – 2:30pm

Beginners ESOL
City & Guilds 10 Weeks
9:30am – 1:00pm

TUESDAY

GCSE Psychology
30 Weeks
10:00am – 12:30pm

JOB Clinic
(Drop in)
10:00am – 12:00pm

Steps to Excellence
OCN Level 1 12 Weeks
10:00am – 12:30pm

Text/Word Processing
OCR Level 1 12 Weeks
12:30pm - 2:30pm

Diploma in Reflexology
VTCT 30 Weeks
12:30pm – 4:30pm

Counselling Skills Certificate
CSK Level 2 30 Weeks
1:00pm – 4:00pm

Advice Clinic (Form's Filled In)
2:00pm – 4:00pm
Call 028 9024 0642 to make an appointment

GCSE English
30 Weeks
6:00pm - 8:30pm

ECDL Essentials
12 Weeks
6:00pm - 8:30pm

WEDNESDAY

Essential English (Pre GCSE)
15 Weeks
9:30am – 12:30pm

Sage Payroll
15 Weeks
10:00am – 12:00pm

Manual Accounts
OCR Level 1 15 Weeks
1:00pm – 3:00pm

Register your interest for the following short courses:

- Food Safety
- Health & Safety in the Workplace
- Emergency First Aid at Work
- Customer Service
- Control of Substance (CoSHH)
- SIA Licence
- Call Centre
- Construction Skills Register (CSR)
- Forklift

If you would like to tender to deliver any of these courses please contact Roberta Gray at the centre on 028 9024 0642 or email robertag@shankillwomenscentre.org

THURSDAY

GCSE Maths
30 Weeks
10:00am – 12:30pm

Basic Computers
OCN Level 2 30 Weeks
1:00pm – 3:00pm

Business Administration
Level 1 OCR 16 Weeks
10:00am – 12:30pm

Interested in going to University? Call on Monday 4th August between 10am – 2pm to chat to an advisor.

FRIDAY

Classroom Assistant
QCF Level 3 30 Weeks
10:00am – 1:00pm

Essential Maths (Pre GCSE)
15 Weeks
09:30am – 12:30pm

Acrylic Nails (Kit Cost: £75)
8 Weeks Industry Certificate
9:30am – 12:30pm

CLINICS

(Monthly clinics by appointment only)
Better off calculations
Legal Advice Clinic
Debt Management

Enrolling commences 4th August 2014

Mon - Thur 10am-4pm

These courses are open to unemployed men & women or those working less than 16 hrs p/week.

Please call the Education team to check eligibility.

- Limited childcare available
- Some classes carry a £10 fee
- Call 9024 0642 for more info



Limited Childcare Available



This project is part financed by the European Social Fund and the Department for Employment and Learning.

**Contact the Shankill Women's Centre at: 151/157 Shankill Road, Belfast, BT13 1FD
Telephone. 028 9024 0642 or go online www.shankillwomenscentre.org.uk**